

1. Name and Constitution

- 1.1. The name of the group is London Young Greens (LYG).
- 1.2 This Constitution may only be amended by a two-thirds majority vote at an Annual or Emergency General Meeting.

2. Membership

- 2.1 The membership of London Young Greens will meet the following criteria:
 - a) Members of the Green Party
 - b) Resident in, working in or attending an educational institution in Greater London
 - c) Under 30 years of age or in full time education.
- 2.2 Those who fulfil these criteria will be automatically members of London Young Greens unless they explicitly choose to opt out by expressing this in writing to the Secretary.

3. Aims

- 3.1 The aim of London Young Greens is to organise and support action which furthers the aims of the Green Party, with a focus on LYG members.
- 3.2 The London Young Greens core values are aligned with those of the Green Party.

4. Meetings

- 4.1 Meetings are open and advertised to all members of London Young Greens.
- 4.2 The Secretary will ensure notes of meetings are taken, and made available to LYG membership two weeks after that meeting.

Regular meetings

- 4.3 Regular meetings will be held monthly.
- 4.4 Regular meetings will be announced at least one week beforehand.
- 4.5 General decisions will be taken at regular meetings, including strategy and planning for events, campaigns and protests.

Annual General Meetings

- 4.6 An Annual General Meeting (AGM) will be called within 15 months of the last one.
- 4.7 The AGM will hold Committee elections and agree campaigning goals for the coming year.
- 4.8 An AGM will be announced one month beforehand.

Emergency General Meetings

- 4.9 The membership of the London Young Greens can also call for an Emergency General Meeting (EGM) in order to alter this Constitution or to force the election of an entirely new committee.
- 4.10 An EGM will be called if two thirds of committee members support the calling of one. The membership of the London Young Greens can also call for an EGM by creating a petition with support of 10% of the members.
- 4.11 An EGM will be announced at least one month beforehand.

5. Committee

- 5.1 The London Young Greens committee shall consist of the following positions: two Co-Chairs, Secretary, Treasurer and six Non-Portfolio Officers.
- 5.2 All positions, with the exception of the two co-chairs, can be stood for and filled by either a single member or jointly as a job share by two members.
- 5.3 The Co-Chairs will be responsible for chairing London Young Greens meetings and supporting the activities of other committee members. They are expected to resolve complaints and disputes between members when required. The Co-Chairs are responsible for representation of London Young Greens to the London Federation of Green Parties, the Young Greens senate, and other internal party meetings, or may delegate this to any member agreed by the Committee.
- 5.4 A maximum of one Co-Chair should self-define as male.
- 5.5 The Secretary will be responsible for compiling agendas and agenda items for meetings, writing up and communicating minutes to the membership and writing up statements of support. They are also expected to issue call outs for nominations for committee members and delegates to events.
- 5.6 The Treasurer will keep recorded accounts of income, outgoings etc. for the London Young Greens. They will also be responsible for coordinating fundraising. A further role will be the impartial allocation of money through hardship funds for the attendance of the GPEW Conference and the YGs Convention.
- 5.7 The Non-Portfolio Officers will be responsible for all other aspects of LYG work, including but not limited to media/promotion, socials, campaigns, membership data maintenance. They may create sub-Committees for this purpose.
- 5.8 Of the six Non-Portfolio Officers, two places shall be reserved for people not self-defining as male, and one place for one person self-identifying as a POC (Person of Colour)/not self-defining as white.
- 5.9 Within one month of elections, all committee members shall produce an action plan laying out their responsibilities for the year ahead. All non-portfolio officers must specify their primary responsibilities within the committee. These plans must be approved by the committee at two-thirds majority and will be communicated to the membership via the usual channels.

6. Elections and Co-options

- 6.1 Elections to posts within the London Young Greens will be held by secret ballot under the Single Transferable Vote (STV) system, with a provision for negative voting (Re-Open Nominations).
- 6.2 An Electoral Returning Officer (ERO) will be elected at the open of nominations to conduct the elections.
- 6.3 A Deputy ERO may also be elected. The Deputy ERO will act as the ERO should the ERO be a candidate in an election for another position.
- 6.4 Should a vacancy occur between AGMs, a call out for candidates to be co-opted will be sent out to the membership no later than 14 days before the next regular meeting. An election will then take place at the next regular meeting. Where a candidate is uncontested, the Committee may agree their co-option with two-thirds majority.
- 6.5 The elections for both Co-Chairs will take place in a single vote. The candidate who receives the most votes and the candidate who receives the second most votes will be elected. To ensure gender balance, if a candidate who self-defines as male is elected first, all other candidates who self-define as male will be excluded from being elected.
- 6.6 The elections for Non-Portfolio Officers will take place in a single vote. The six candidates who receive the most votes will be elected. If four candidates who self-define as male are elected first, all other candidates who self-define as male will be excluded from being elected. If five candidates who do not self-define as POC/not self-defining as white are elected first, all other candidates who self-define as white will be excluded from being elected.

7. Standards Expected of Committee Members

- 7.1 All committee members are expected to act in a professional manner, treating other members with respect, not using inflammatory, derogatory or prejudiced language, and responding to communications from members in a timely manner.
- 7.2 All committee members should aim to attend all meetings of the London Young Greens.
- 7.3 Apologies should be given to the secretary in advance of a meeting if a committee member cannot attend a meeting, with a reason supplied.
- 7.4 Committee members should be aware that breach of these guidelines may result in removal from their post, subject to a vote of no confidence.
- 7.5 Committee members may resign by informing the Committee in writing.

8. Votes of No Confidence

- 8.1 A vote of no confidence (VNC) is a measure taken to remove a Committee member from their post if they are judged to be failing in their role as set out in the constitution.
- 8.2 A VNC will be triggered if a motion calling for one in a regular meeting is supported by at least two-thirds of those in attendance of a regular meeting.
- 8.3 A VNC will be automatically triggered if a member of committee fails to attend three consecutive meetings without apologies or five consecutive meetings with apologies, bar extenuating circumstances.

- 8.4 A VNC, if triggered, must be advertised at least 14 days before the meeting at which the vote will take place.
- 8.5 For a VNC to pass, at least two-thirds of members in attendance at a meeting support the motion.
- 8.6 If a VNC passes the position will be considered vacant.

9. Safer Spaces Policy

- 9.1 The London Young Greens aim to be a Safer Spaces organisation.
- 9.2 Sexism, racism, homophobia, transphobia, ableism and all other forms of discrimination are not tolerated within the London Young Greens.
- 9.3 Language or actions that express any form of discrimination will be strictly reprimanded with a verbal warning. Continued or deliberate use of such will result in a member being asked to leave the event.
- 9.4 Any member who feels discriminated against by any other member should feel free to raise these concerns with a committee member in confidence, who will attempt to resolve the situation in order to ensure that all members feel safe in a meeting.

10. Complaints

- 10.1 Any member who is dissatisfied with London Young Greens may submit a complaint in writing to the Co-Chairs, who will be responsible for investigating and resolving the complaint. The Co-Chairs may nominate an alternative member to undertake this.
- 10.2 Complaints will be investigated under the principles of 'natural justice': avoiding bias, offering all parties an opportunity to present their case.
- 10.3 If the complainant is dissatisfied with the outcome of their complaint they may use the Young Greens' complaint process to escalate it.

11. Finances

- 11.1 The London Young Greens will have its own separate bank account, to be maintained by the Treasurer. Spending from the account may be agreed by two-thirds majority of Committee.

Note: "in writing" includes electronic communications; email and online messages are acceptable.